

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC APRIL 2026 EXAM BATCH - 404

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ is type of optical Disk.	Floppy Disk Drive	CD	Hard disk	Pen drive	B
2	_____ Is used to view received E-Mails.	Outbox	Inbox	Sent	Spam	B
3	_____ Is used to view sent E-Mails.	Sent Mails	Spam	Trash	Inbox	A
4	_____ connects the current page of Web Site to another specific page of Web Site.	Downloading	Uploading	Hyperlink	Testing	C
5	_____ is NOT an image file format.	.BMP	.JPEG	.GIF	.CDR	D
6	_____ Device is used to draw diagrams, lines, circles etc.	Keyboard	Mouse	Scanner	All Of Above	B
7	_____ is NOT an example of antivirus.	Quick Heal	Net Protector	C++	Norton	C
8	_____ which is Email client software?	Chrome	Internet Explorer	Microsoft outlook	Gopher	C
9	0' and '1' are part of _____ system	Unary	Binary	Trinary	None Of Above	B
10	0 or 1 called -----	Bit	Bytes	Word	Value	A
11	A selected text that is raised above the baseline is known as_____	Raised	Outlined	Capscript	Superscript	D
12	A smallest item of information about a record is_____	Row	Column	Field	None of these	C
13	A thick border around the active cell is called_____	Cell pointer	selection	Border	Outline	A
14	After clicking on Header and Footer we can edit it.	TRUE	FALSE			A
15	After Clicking on Header and Footer we can't edit it.	TRUE	FALSE			B
16	Default zoom available in PowerPoint is	0.5	1	1.5	Fit to Window	D

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17	Design and Layout are given to the slides according to _____ selected	Template	Page	Picture	Chart	A
18	Design and Layout Theme are given to the slides according to Template selected.	true	false			A
19	Design/ Transition/ Animations/ Slide show tabs are available in _____	MS-Word	MS-Excel	MS-PowerPoint	MS-Access	C
20	Doughnut is one of the type of _____ in Excel.	Picture	Symbol	Chart	None of these	C
21	Doughnut is one of the type of chart in Excel	TRUE	FALSE			A
22	Each entity (page) of PowerPoint is referred as _____	Slide	Page	Sheet	None of these	A
23	Each Excel file is called a Workbook because	It contains Text and Data	It can be modified	It can contain Many Sheets	User has to work hard to create it	C
24	Each row in Excel has given one Number.	true	false			A
25	Each row in Excel has given one _____	Number	Character	Picture	Icon	A